SARATOGA COUNTY FIRE ADVISORY BOARD

Meeting Minutes

October 30, 2017

7:00 pm

Representatives:

William Crawford T/O Ballston

Aaron Dyer (A) T/O Charlton

Ken Graves T/O Clifton Park

Chuck Pasquarell (A) T/O Corinth

Alex Rockwell (E) T/O Edinburg

Kevin Barkley (E) T/O Galway

Stephanie Burwell T/O Greenfield

Douglas Dutcher (A) T/O Hadley

Art Hunsinger T/O Halfmoon

Joe Plewinski (A) T/O Malta

James Corrigan Jr. (A) C/O Mechanicville

William Lewis T/O Milton

Don Ranck T/O Moreau

Thomas Wood T/O Northumberland

David Houston T/O Providence

Peter Shaw (E) C/O Saratoga Springs

Rick Drew (E) T/O Saratoga

Tom Rinaldi (E) T/O Stillwater

David Gardner (A) T/O Waterford

William Morgan T/O Wilton

Ed Tremblay Emergency Services

Carl Zeilman Emergency Services

Steve Gordon Sheriff’s Office

Shawn Brimhall OFPC Guest

Les Bonesteel OES Guest

John Cooper OES Guest

Fire Coordinator Tremblay called the meeting to order.

The pledge was said and a moment of silence was observed for fallen brethren.

On a motion made by Dave Houston seconded by Bill Crawford, September’s meeting minutes were unanimously approved as written.

***Director –*** Because our EOC is set up for TriTech CAD trainings and will continue to be used for the next 3 months, I would like to move the FAB meetings to the FTC for the months of November, December and January.

The radio upgrade project is going well and will take about 8-10 months to complete. They are programming the system and that will entail taking out all of the servers and computers at each of the towers and making replacements etc.

We have a couple of table top meetings that the office has been working on:

* LEPC Tabletop - Wednesday December 6 – Saratoga Springs City Hall

We will be table topping a hazmat incident.

* Traffic Management Incident Tabletop – Thursday November 16 – Wilton Fire

We will be table topping a hazmat incident on the north way with multi-agency response and testing evacuation plans in the area. The Capital District Transportation Committee will be in attendance and will display an analysis of a traffic pattern based on the vicinity of a particular incident, modeling where people would go and what roads may be easiest to travel.

2 ICS classes coming up:

* ICS 300 - November 1 – Malta Stillwater Ambulance – evening
* ICS 400 - December 12 & 13 – Jonesville Fire - daytime

Ed and I met with the Department of Military Naval Affairs last week. We are working with them on a full scale exercise for September 2018 which will take place somewhere up north around one of the dams. The exercise will include Fire Police, EMS and a couple of state agencies.

***Fire Coordinator*** *–* State classes:

* BEFO – Ballston Spa – 23 attending
* Engine Company Operations – November 6 – West Crescent – potentially cancelled due to lack of enrollment
* Traffic Incident Management Class – November 29 & 30 – still have openings
* Engine Company Operations *–* Malta Ridge - finished with 15
* Introduction to Fire Investigation (Regional offering). We had a wide range of people in attendance including; a Police Investigator from Plattsburg, a few Greene County Fire Investigators as well as Fulton County and Montgomery Counties.

The foam collection will be taking place soon. I just received authorization today for a multi-site pickup. Arrangements will be made to move the smaller quantities to another location.

***Sheriff’s Department*** – The Convoy for Tots will take place November 26th with the same basic plans as last year. Companies signed up so far include: Union, Malta Ridge, Galway, Hillcrest, Clifton Park, Round Lake, West Crescent, Stillwater, Jonesville, Arvin Hart, Mechanicville, Quaker Springs and Middle Grove.

If your agency is not on the list and would like to be, please contact Steve Gordon so we can acknowledge you for participating.

The Sheriff’s Department would like to thank the Greenfield Fire District for their cooperation, last week specifically, for hosting two incidents in their district.

The new staging policies will go into effect on November 7th for EMS and Fire. Adjustments can be made as needed.

Long term change requests to Mutual Aid plans need to go through the Fire Coordinator.

Short term Mutual Aid requests can still go through Communications.

The TriTech project is going well with training, building and testing. The training presently taking place in this room (Emergency Operations Center in the Emergency Services Office) is for all three counties; Saratoga, Albany and Rensselaer. We are planning to have six weeks of training for the new CAD system starting in January.

We are still on schedule to go live in February.

A discussion took place regarding preplans, rip and runs, box alarms etc. for the fire service on the new CAD system. A meeting will be set up to get updates.

***Chairman*** – no new information to report.

***Vice Chairman Information*** – no new information to report.

**H*azmat Committee***– We are planning to drill monthly.

* Since the last meeting we drilled on equipment and will be reviewing SOP’s.
* Drill – Thursday 11/2 – Saratoga - meters

***Mutual Aid*** – no new information to report

***Personnel Committee*** *–* no new information to report

***Fire Training Center*** – Repairs are ongoing at the FTC.

***Legislative Committee Information –***

* The Governor signed the cancer bill.
* Legislative Day is coming soon – still looking for input

See the weekly Capital Bulletin for updates

***Budget Committee*** – Budgets will be finalized on Wednesday.

***Rehab Committee*** – no new information to report

***Recruitment and Retention*** *–* no new information to report.

***Radio Committee***–A discussion took place regarding taking away TAC 9 as an open channel and what will replace it.

Radios will need to be reprogrammed once the radio upgrade project is complete.

***Old Business*** – no old business to address.

***New Business*** – no new business to address

***Good and welfare*** – The next FAB meeting will be Monday November 27th at 7 pm at the **Fire Training Center.**

On a motion made by Bill Lewis seconded by Tom Wood, the meeting was adjourned unanimously.

Respectfully submitted,

Kelly Cook

Saratoga County Office of Emergency Services